Exam supports at CIT



Your needs assessment with the DSS will confirm what exam supports you are entitled to in CIT and these are based on DAWN criteria. Your exam supports in CIT may differ from supports you received before.

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Reading software	 You will use reading software such as Read Write Gold in a computer lab to read exam papers instead of a person as a reader. You must attend training in the software to use this in exams.
Computer/ Laptop	 If you used a scribe in the past you will be expected to use a computer/ laptop in your exams. You will either type the exams in a computer lab or on an Exams laptop. You can get typing training from the Assistive Technology Service.
Scribe	• A scribe is someone who will write your answers for you during the exam. The scribe will only write down exactly what you tell them to write. Only students with a disability which does not allow them to use a computer or to handwrite may be allowed a scribe.
Reader / Scribe	• If you used a person as a reader/scribe in the past, you will be expected to use reading software and a computer/laptop for your exams. Training will be provided.
Invigilator	• An invigilator is a person who supervises the exam and makes sure all the exam rules are followed. If you have a person who is a scribe or reader for your exam, they will also act as the invigilator.
Smaller shared room / Separate room	 A smaller shared room is where you take your exams with other DSS students and not in the main exam venue. The room can have between 10 - 40 students. A separate room is where you take your exam on your own with an invigilator.
Extra time	 Extra time means that you will usually get an extra 10 minutes per hour for an exam. For an exam of 2 hours you would have 2 hours 20 minutes to take your exam. Students with extra time only usually sit their exam in the main exam venue.
Rest break	 A rest break is where you need to pause your exam due to an injury or disability and you do not lose out on any time to do your exam. You may not work on your exam during a restbreak.

If you are in a different venue to the main exam venue for your exam supports (including computer labs) this will be shown on your individual online exam timetable (www.mycit.ie/examinations/timetables) or emailed to you by the staff on your campus.